

DATE: 8/17/99 AGENDA ITEM # 15
() APPROVED () DENIED
() CONTINUED TO _____

TO: James L. App, City Manager
FROM: Mike Compton, Director of Administrative Services
SUBJECT: Surplus Property 68
DATE: August 17, 1999

Need: For the City Council to consider adoption of a resolution declaring certain City property as surplus and authorize its sale at auction or in the manner as specified below.

Facts:

1. Since the installation of the City wide information system and the upgrade of end user personal computers, the City has accumulated a sizable inventory of surplus computer equipment.
2. The age and configuration of the surplus computer equipment prevents its re-installation or use at alternate City sites.
3. In addition to computer equipment, the replacement of vehicles and other miscellaneous equipment in accordance with the Council adopted Equipment Replacement Policy during fiscal year 1999 has resulted in a large inventory of surplus rolling stock.
4. Accordingly, the Council is being asked to declare said equipment as surplus so that it may be disposed by public auction or consignment.
5. The funds generated from the sale of surplus property would be deposited either into the Equipment Replacement Fund or the General Fund depending upon the type of equipment.

Analysis and Conclusion:

Before the City may dispose of property, the City must first declare said property as surplus. As proposed, the City's rolling stock and related equipment except transit vehicles would be sold at public auction in the local area. The transit vehicles would be consigned to a dealer in the Los Angeles area in order to maximum its' resale potential.

With regard to computer equipment, staff proposes that it retain the services of a secondary marketer resaler in order to maximize sale proceeds. A local resaler has approached the City regarding this endeavor. Staff would desire to give this methodology a chance on a trial basis to evaluate its effectiveness.

Fiscal
Impact:

It is estimated that the sale of surplus property would generate \$25,000 to \$40,000 for the City. Proceeds of surplus property sales from rolling stock and related equipment would be deposited back into the Equipment Replacement Fund and/or appropriate Enterprise Fund. The sales from all other equipment would be deposited into the General Fund per the adopted budget.

Options:

- a. That the City Council adopt the attached resolution declaring certain City property as surplus and depending the method of disposal; or
- b. Amend, modify or reject any of the options above.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City the is purchasing replacement equipment per the Equipment Replacement Policy; and

WHEREAS, the City has also replaced various components of the City's computer system in accordance with the Information System Design Plan;

WHEREAS, the City no longer has a need or use for the equipment being replaced; and

WHEREAS, it is highly desirable to sell the equipment for which the City no longer has a need in order to partially replenish the equipment replacement fund and meet General Fund revenue estimates for sale of surplus equipment.

THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the equipment identified in the attached exhibit is declared surplus and shall be sold at public auction except the equipment as noted as follows:

- a. Transit vehicle(s) - to be sold on consignment with a transit bus sales vendor.
- b. Information system components be sold on consignment with a secondary market resaler.

APPROVED AND ADOPTED by the City Council of the City of El Paso de Robles this 17th day of August, 1999 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Duane J. Picanco, Mayor

Attest:

Dennis Fansler, City Clerk

EXHIBIT "A"

Schedule of Surplus Property

Description	Serial Number	Brand
Information Services:		
Computer/286	TWP2047642	AST
Computer/286	TWP2002474	AST
Computer/286	TWP2041331	AST
Computer/286	TWP0070096	AST
Computer/286	TWP2041286	AST
Computer/286	TWP2002499	AST
Computer/286	TWP2002478	AST
Computer/286	TWP2002473	AST
Computer/286	TWP2060772	AST
Computer/286	TWP2060772	AST
Computer/286	TWP2002471	AST
Computer/286	TWP2002451	AST
Computer/286	TWP2058751	AST
Computer/286	TWP20412303	AST
Computer/286	TW0070104	AST
Computer/286	13721	Coastal Computers
Computer/286	13722	Coastal Computers
Computer/286	13723	Coastal Computers
Computer/286	1786AT	Coastal Computers
Computer/286	1466AT	Coastal Computers
Computer/386	None	Barger Computers
Computer/386	1865-386	Coastal Computers
Computer/386	2019-4	Coastal Computers
Computer/386	1293	Witco Computers
Computer/386	2087	Witco Computers
Computer/386	2507	Witco Computers
Computer/386	1294	Witco Computers
Computer/386	1002	Witco Computers
Computer/486	1874-486	Coastal Computers
Computer/486	2244-486	Coastal Computers
Keyboards	N/A	Keyboard (36)
Keyboards	N/A	Keyboards (3)
Label Printer	19430628303	Label Writer
Labtop/486	M862331	ACER
Labtop/486	M018561	ACER
Labtop/486	M082351	ACER

Mac	F94787CB02	Macintosh
Mac	F9247SRK02	Macintosh
Monitor/EGA	028CG1C0570	AST
Monitor/EGA	45294	AST
Monitor/EGA	12	Evervision
Monitor/EGA	1Y02732	Generic
Monitor/EGA	MB-91124016	Goldstar
Monitor/EGA	MB-10202880	Goldstar
Monitor/EGA	0743966	IBM
Monitor/EGA	11576	ITT
Monitor/EGA	MB-00300559	KLH
Monitor/EGA	7XC70094A	NEC
Monitor/EGA	08h11804711	Novadyne
Monitor/EGA	8730141203	Samsung
Monitor/EGA	8830311654	Samsung
Monitor/EGA	9146005881	Samton
Monitor/VGA	030CG1C0658	AST
Monitor/VGA	0144U1C0658	AST
Monitor/VGA	0144U1C1036	AST
Monitor/VGA	028CG1C1102	AST
Monitor/VGA	9514U1C0684	AST
Monitor/VGA	4U008427	AST
Monitor/VGA	CD39003444	Evervision
Monitor/VGA	NONE 021998	Generic
Monitor/VGA	7E402170472BA	Magitronic
Monitor/VGA	65663657	Magnavox
Monitor/VGA	12932999A	Mini Micro
Monitor/VGA	900310	Mini Micro
Monitor/VGA	80305302	Mini Micro
Monitor/VGA	5301502RF	NEC
Monitor/VGA	H82C402002	Samsung
Monitor/VGA	H82C402103	Samsung
Monitor/VGA	J145387	Standard Tech
Monitor/VGA	18201417713	ViewSonic 6
Phone	18X1F00358	Diamond Tel
Phone	06302337H7	NEC
Phone	06316080H7	NEC
Phone	06302303H7	NEC
Phone	06301737H7	NEC
Phone	05519450P8	NEC
Printer (MAC)	686205	Dot Matrix
Printer (MAC)	1934119	ImageWriter II
Printer (MAC)	CA021LU2%M600	LaserWriter II
	0	
Printer (MAC)	CA904EFF%M600	LaserWriter II

	0	
Printer (MAC)	M2000	LaserWriter NTR
Printer (PC)	SMX58337	Canon DJC4000
Printer (PC)	420101147206731	Dot Matrix
	0	
Printer (PC)	9027	Genicom
Printer/PC	0030019586	Epson LQ1050
Scanner	S435610669	MicroTech
Tape Backup	4292	DataSaver
Tape Backup	6028	DataSaver
Tape Backup	E106214	Everex
Tape Backup	217855	Everex
Tape Backup	9809	MegaTape
PC telephone system controller	unk -	ATT MAP /5
Monitor	17-27285716	ATT Monitor

Police Department:

Copier	CRG04764	Cannon NP6650
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Fire Department:

Copier	2140060076	Ricoh FT2260
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Vehicle/Equipment Replacement:

1978 Utility Truck	Unit # 204a	Chevrolet
1988 Fire Truck	Unit # 212	Chevrolet
1988 Pickup Truck	Unit # 700	Chevrolet
1958 Grader	Unit # 704	Catepillar
1988 Pickup Truck	Unit # 554	GMC
1987 Grass/Leaf Vaccum	Unit # 558	TurfVac
1981 Backhoe	Unit # 307	Case
1988 Pickup Truck	Unit # 300	Chevrolet
1986 Pickup Truck	Unit # 308	GMC
1983 Utility Truck	Unit # 503	Ford
1992 Transit Bus	Unit # 6	Ford/Collins
1995 Sedan	Unit #634	Ford
1987 Pickup Truck	Unit # 551	Chevrolet
1988 Pickup Truck	Unit # 556	Chevrolet
1988 Pickup Truck	Unit # 500	Chevrolet
1986 Pickup Truck	Unit # 510	Chevrolet
1991 Pickup Truck	Unit # 515	Chevrolet
1986 Street Sweeper	Unit # 542	FMC
1989 Street Sweeper	Unit # 545	FMC

1946 Truck
1985 Pickup Truck
1988 Mower
Air Compressor

Unit # 543
Unit # 552
Unit # 559
Unit # 508

Chevrolet
GMC
Hustler
Worthington